OCRA™ Executive Meeting #47, April 7, 2011
College Employer Council – 16th Floor – Innovation Boardroom
20 Bay Street – Toronto - 10:30 a.m.

M I N U T E S

Present: Linda Choptiany (Centennial) - President
Joan Cunnington (Seneca)
Jim Martin (St. Clair)
Derrick May (Mohawk)
Jennifer Moore (Fleming)
Lorna Plunkett (Fleming)
Stella Pulkinghorn (Fleming)
Ruth Tracy (St. Lawrence)

Regrets: Peter Bartram (Seneca)
Gil Callingham (Seneca)
Rod Rork (Humber)

1. Welcome and Chair's remarks.
Linda welcomed the Board to its meeting in Toronto and acknowledged that OCRA is greatly assisted by the provision of the meeting space provided by CEC (College Employer Council).

OCRA's communications officer**,** Joan Cunnington**,** has been appointed as a member of CRGIAC (CAAT Retirees Group Insurance Advisory Committee) for a 3-year term, effective March 31, 2011. The committee is advisory and assists Council in benefit design and cost effectiveness of the group insurance benefits offered to retirees by the Plan's carrier, Sun Life Insurance Company.

OCRA's February 2011 Newsletter was distributed to members electronically and by mail. Much positive feedback has been received along with many requests for OCRA's Pension Calculator (designed by OCRA's Rod Rork and webmaster Peter Kanitz). The calculator was described in the newsletter and is available to OCRA members. A retiree can input 3 criteria to determine his/her individual pension changes when indexing ceases after 2014 for pre 1992 years of service. Joan Cunnington, communications@ocraretirees.ca, is the contact person to receive a copy of the calculator.

OCRA 10th Anniversary: April 19, 2011 is the ten-year anniversary of OCRA's formative meeting which was held at Mohawk College in Hamilton.

Founding Executive Members: (in alphabetical order)
Geza Alexin (Seneca), Jennie Balasak (Niagara), Linda Choptiany (Centennial), Joan Cunnington (Seneca), Don Forrest (Fanshawe), Dave Grimes (Fanshawe), Sheila Hirsch (Seneca), Gary LaRose (Niagara), Derrick May (Mohawk), Peter

Mazeikis (Fleming), Bob Pando (Mohawk), Peter Pass (Georgian) Bill Totten (St. Clair).

1.1. Pension Plan/OCRA - Next steps

Relative to inquiries and communication around OCRA's pension calculator, it was Moved and Seconded by Jennifer Moore and Joan Cunnington
THAT three examples of pension calculations be placed on OCRA's website under the levels of $20,000 $40,000 and $60,000 as information for pensioners.
Carried

Action: Linda will follow up with the web master.

Discussion
Retirees concerns were discussed regarding the effect of de-indexing in 2015 for pensioners with pre-1992 service. It was noted that active employees with pre-1992 service might not be aware of the potential loss of indexing.

Action: President Linda Choptiany will prepare a letter to Mr. Derek Dobson requesting information about the Plan's investment strategies and how the Plan is addressing the funding issue.

2. Adoption of the Agenda
Moved and Seconded by Ruth Tracy and Jim Martin
THAT with the addition of 5 short items under Other Business, the Agenda is approved as amended. Carried

3. Adoption of Minutes of December 2, 2010 Executive Meeting #46
Moved and Seconded by Lorna Plunkett and Jennifer Moore
THAT with correction to add the amount, $300 (annual CURAC fee) to item 5.1.1 the Minutes are approved. Carried

4. Business Arising from Minutes of December 2, 2010

4.1 Bylaw and Constitution research re non-college members
Jim Martin reported on the work to date.

Action: This item will return to the next meeting.

4.2 Group collection of Fees, and New Membership
Rod Rork, Jennifer Moore and Lorna Plunkett will discuss ideas in this regard, at the next meeting.

4.3 Potential locations for 2011 General Meeting
Discussion about GTA locations took place; inquiries will be made.
Action: Rod Rork will be asked to make an initial approach to Humber College.

4.4 Membership survey
Discussion followed about using outside assistance with a survey. The Executive will create survey questions initially and/or administer the survey.

Action: The Executive is asked to provide input to Jim Martin about potential information/service issues OCRA could offer. Jim will provide a review of OCRA's purpose/mission within an expanding role of service to retirees.

5. Reports

5.1 Treasurer – Gil Callingham (Linda Choptiany)
The Executive thanked Linda for taking over the treasurer's work from November to April. In her report, she reviewed the financial tasks completed. She noted that major costs over the winter were for the production and mailing of the February Newsletter.

. Lorna Plunkett talked about the inventory of bulk mailing envelopes.
Action: Lorna will bring an update and motion to the next meeting.

5.2 Membership Coordinator – Jennifer Moore
An updated report was provided ahead of the meeting, which Jennifer presented.

5.2.1 Common database format
. Relative to membership administration, she and future membership coordinator(s) would be greatly assisted by using common software for the database. An update and request for decision will return to the meeting.
. Members' address updates are an issue. She thanked Lorna who assists in locating members whose letters are returned marked 'moved'.

5.2.2 Inactive Membership – update required

It was Moved and Seconded by Jennifer Moore and Lorna Plunkett
THAT Jennifer will contact former members unpaid since 2005. If they don't renew, they will be removed from the membership database as per OCRA's By-law. Carried

Jennifer will send a reminder to the five colleges who assist OCRA in the membership fee collection asking them to remind their members to renew for 2011 with OCRA.

5.3 Communications Officer – Joan Cunnington
Joan reported that she continues to respond to requests for the benefits comparison chart.
The 2011 February newsletter was posted on the website, sent electronically to OCRA members with email addresses and mailed to members who prefer copies via Canada Post. Notices of the newsletter posted online were sent to the Council, Colleges Ontario, OCASA, OPSEU, the CAAT Pension Plan, the CURAC executive and the 24 college presidents.
There have been many requests from members for OCRA's pension calculator. Non-OCRA members are referred to the OCRA website for a membership application form and to see additional information about the calculator.

The CRGIAC "CAATNIPS" newsletter was distributed to Plan subscribers in December, although some retirees reported delays in receiving a copy from their former college.

6. OCRA 8th General Meeting - November 28, 2010 – Minutes

These Minutes will return to the next meeting, for approval.

6.1 Directors' Election, 2011

OCRA Directors' terms ending (and eligible for re-election at the next GM) are: Peter Bartram, Gil Callingham, Linda Choptiany, Jim Martin and Rod Rork.

7. Membership survey (tracking retiree satisfaction)
(Please see discussion under item 4.4)

8. OCRA Summer Bulletin

Joan Cunnington will coordinate the next bulletin.
Suggested topics: Fall General Meeting, Sun Life subscriber facts, pension calculator, travel tips, request for email updates.

9. Other Business

. Best Practices (Inquiry from CURAC)
Joan will respond with two suggestions provided at the meeting.

. VIA travel discount
After information from Ruth Tracy, Stella is following up.

. Group Insurance communiqué re Vaccines
Joan asked that the Executive advise her when their college sends out this notice to its retirees (those who are Sun Life benefit subscribers).

. Contact Information Document
Derrick May has updated this information paper for posting on the website.

. OCRA Power Point presentation
It was agreed that colleges are free to use this tool at retiree association events.

10. Next meeting: **THURSDAY, JUNE 2, 2011 10:30 a.m.**
Enterprise Room, CEC Office Suite, 20 Bay Street, Toronto.

11. Adjournment: 2:50 p.m.